Ref. Ares(2018)3481589 - 30/06/2018

Qualitative KPI's

	Insufficient (score 0)	Poor (score 1)	Average (score 2)	Good (score 3)	Excellent (score 4)	Remarks
General: project progress						
The overall project performs well						
The arrangements of consortium agreement are maintained						
Communication between the consortium/team members runs smoothly						
Consortium/team members reach goals without additional supervision						

Reporting to the EC happens on time, in full and in accordance with the EC's demands						
Financial: resource allocation and budget control						
Unexpected expenses remain limited and within budget						
Expenses are kept well-documented (i.e. receipts are kept and structured)						
There exists a good working relationship with the relevant financial services						
Time sheets for personnel are kept (if necessary)						
Financial information has been properly prepared for reporting to the EC (on time, in full, and in accordance with the EC's requirements)						
Research: scientific progress and deliverables						
Deliverables and milestones are easily reached on time						
Research hurdles were quickly and efficiently resolved						

The research benefits from the most recent research insights						
The research takes account of the next steps in the project						
Research results from different partners are properly integrated						
The available (digital) research tools are properly used						
Research information has been properly prepared for reporting to the EC (on time, in full, and in accordance with the EC's requirements)						
Outreach: impact, dissemination and exploitation						
The communication and dissemination plans are properly followed						
The fixed communication infrastructure (e.g. websites, social media accounts,…) is properly used and maintained						
Ad hoc opportunities for outreach were identified and seized upon						

A network comprised of relevant (research) actors and stakeholders is maintained						
The broader public is aware of the RETOPEA/Horizon 2020 efforts in this field						
Relevant policymakers and administrations are aware of the RETOPEA/Horizon 2020 efforts in this field						
Information regarding exploitation and dissemination of the results has been properly prepared for reporting to the EC (on time, in full, and in accordance with the EC's requirements)						



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Quantitative KPI's

	Research Phase	Post-research	Remarks
WP 1			
Deliverables reached on time	/10		
Milestones reached on time	/1		
WP 2			
Deliverables reached on time	/4		
Milestones reached on time	/1		
Materials (content-related clippings) uploaded			
Case studies (peace treaties) analysed			
WP 3			
Deliverables reached on time	/7		
Milestones reached on time	/1		
Materials (content-related clippings) uploaded			
Textbooks analysed			
Museums and expo's analysed			
TV Series analysed			
Speeches analysed			
Organizations promoting peaceful religious coexistence analysed			
WP 4			
Deliverables reached on time	/13		
Milestones reached on time	/1		

WP 5			
Deliverables reached on time	/5		
Milestones reached on time	/3		
Focus group discussions held			
Pilot docutubes developed			
Additional docutube partners engaged			
Educators engaged			
Teenagers engaged			
Example docutubes uploaded on website			
Total number of docutubes produced			
Total number of docutubes uploaded			
Total views for docutubes			
Evaluation questionnaires submitted			
WP 6			
Deliverables reached on time	/6		
Milestones reached on time	/1		
Webinars held			
Number of participants in webinars			
Reports produced			
Total of policymakers reached through reports			
Demonstration sessions held			
Participants in demonstration sessions			
Roundtables held			
Participants in roundtables			
Relevant policy actors and processes identified and included in database			
WP 7			
Deliverables reached on time	/5		
Milestones reached on time	/2		
Dissemination target groups reached			
Docutube dissemination channels reached			
General media content generated			
Specialized media content generated			
Social media content generated			

Number of website hits			
Number of website clicks			
Number of website-based interactions			
WP 8			
Deliverables reached on time	/11		
Milestones reached on time	/10		
Additional KPI's			
Enrolment in Badged Open Course			
Gender balance participating teenagers			
Background participating teenagers			



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